

# ISPD ASIA-PACIFIC CHAPTER SCHOLARSHIPS

## Aims

The purpose of these awards is to promote PD awareness, knowledge and expertise by visiting a centre of excellence for 2-3 months. It is intended primarily for nephrologists and renal nurses in the Asia-Pacific region, especially in the developing countries\*.

## Application Process

The ISPD APC aims to offer up to two fellowship grants per semester. The deadlines for applications are 30th June and 31st December respectively.

Each application must include the following documents: (1) A completed application form along with (2) a curriculum vitae, (3) a recommendation letter from the director of the nephrology unit or department, (4) a letter of acceptance from the institution to be visited; and (5) a motivation letter, . A letter of support from the administrator of the applicant's institution is advisable.

The application should be submitted to the ISPD Asia Pacific Chapter Core Group coordinator. The Core Group reviews the applications with respect to merit, appropriateness, facility to be visited, the supervising physician/trainer at the facility, and geographic distribution of applicants. Preference is given to promotion of peritoneal dialysis in developing countries.

Notification of the Committee's decision will be made by ISPD Asia Pacific Chapter Core Group within three months of close application.

## Amount for the Award

The award funds are to be used to support travel and living expenses during the visit and/or to support the learning process during the visit, covering an economic round-trip airfare and living allowance to a maximum US\$1,500 per month depending on the living standard of the training center city. The total maximum per individual cannot exceed US\$3,000. Financial breakdowns with supportive evidence are required for award amount approval.

## Payment method

ISPD APC Fellowships will be normally transferred at the end of the stay, after reception and approval of the final report.

Funds can be transferred by wire transfer, or by check. An advance up to 50% can be requested to face the costs of travel and accommodation. Bigger advances are possible, but their approval will be decided case per case.

## **Duration of Visit**

The applicant shall spend at least 6 weeks at the training site. There is no partial award to support visits of less than 6 weeks. The applicant should commence the visit within 6 months after notification of the award. Candidates may extend the training period beyond 3 months at their own cost. Postponement of commencement date should get prior approval, or it would lead to loss of the scholarship.

## **Eligibility**

Applicants must be an ISPD member including MD, trainee, nurse or institutional member. There is no age restriction. Excluded from eligibility are employees of industry. The training center must be a center in Asia or Australia /Oceania with more than 75 home PD patients and has been established for not less than 5 years. Priority will be given to clinical training. A list of available, but not exclusive, training centers is available for contact [LINK TO WEBPAGE].

**Deadline for Application: 30 June or 31 December each year**

\*Developing countries refer to those countries eligible for ISPD institutional membership.

# The ISPD Asian Chapter Scholarship Application Form Format

The application form should contain the following:

1. Applicant's Personal Information
  - a. full name (Family name, first and middle names)
  - b. gender
  - c. date of birth
  - d. nationality
  - e. current position
  - f. institution
  - g. office address
  - h. correspondence address (if different from office address)
  - i. phone number
  - j. FAX number (if available)
  - k. E-mail address
2. Training institute
  - a. name of trainer
  - b. name of training institute
  - c. full address of training institute
  - d. phone number
  - e. FAX number
  - f. E-mail address of trainer
  - g. year of establishment of the peritoneal dialysis service
  - h. current number of home peritoneal dialysis patients
3. Curriculum Vitae of applicant
  - a. medical degree and institute
  - b. career history
  - c. any previous exposure to peritoneal dialysis
  - d. any publications
  - e. other
4. Purpose of training (in 100 words)
5. Proposed date and duration of training
6. Any undertaking with applicant's institute
7. Your proposed plan after training
8. Amount of award application (please provide details):
  - a. economic round-trip airfare
  - b. accommodation expenses
  - c. relevant living expenses
  - d. Total amount applied
9. Signature and date

10. Accompanying documents

- a. Curriculum Vitae of applicant
  - i. medical degree and institute
  - ii. career history
  - iii. any previous exposure to peritoneal dialysis
  - iv. any publications
  - v. other
- b. support letter from department head (own institution)
- c. acceptance letter from training institute (destination)
- d. motivation letter
- e. support letter from administrator (own institution) – if needed

Please send the application form with relevant documents by e-mail, to:

Professor CC Szeto  
Prince of Wales Hospital (Hong Kong)  
email: [ccszeto@cuhk.edu.hk](mailto:ccszeto@cuhk.edu.hk)